



# DLSUMC

DE LA SALLE UNIVERSITY MEDICAL CENTER

*Nurturing your health*

Bids and Awards Committee  
 SUPPLEMENTAL BID BULLETIN  
 ADDENDUM NO. 1

**JULY 05, 2021**

(BIDDING FOR THE SUPPLY AND DELIVERY OF ANTI-INFECTIVE MEDICINES BATCH 1)

ISSUES	CLARIFICATIONS/AMENDMENTS
1. How should the product samples be submitted if the packaging is a box of 100?	1. Submit the original box of the ampoule, product insert and 1 sample of the ampoule
2. Product Sample	2. Include the diluent needed for the reconstitution of the product together with the product itself.
3. Request to lower the required shelf life of 18 months from date of delivery of the medicines, more specifically on imported medicines.	3. Will accept delivery with shelf life of at least 12 months from date of delivery, provided there is a warranty letter and bidder will comply with return policy of DLSMHSI which requires the replacement of stocks that are near expiry with new stocks.
4. Can the bidder provide a letter stating that the sensitivity disc is ongoing, just in case the result will not be released prior to the deadline for the submission of the bid document.	4. The sensitivity disk will remain a requirement. However, the BAC has decided to extend the deadline for submission to July 15, 2021 3PM to give bidders more time to secure this requirement. This change in deadline has been decided in a joint BAC and TWG meeting and covered by the joint TWG and BAC resolution dated 30 June 2021.
5. Can a Certificate of Analysis be submitted in lieu of the Bioequivalence/Bioavailability (BE/BA) test? What is the validity period of the sensitivity disc?	5. For tablets & orals – BE/BA test should be valid within 2 years for all preparations For parenteral antibiotics – will require certificate of sensitivity disc valid within 2years
6. What will happen to the existing brands at the Hospital Pharmacy, in case the supplier did not join the bidding.	6. Existing stocks will be consumed and the next order will be with the supplier who won the bid.
7. How should the Technical Specs Form under Financial & Therapeutics be accomplished?	7. As indicated in the instructions indicated in the bid documents, bidders shall accomplish the Technical Specifications portion that is assigned for the bidder.
8. How can we be sure that the estimated quantity for bidding will be purchased?	8. Bid quantity estimate is based on historical purchase. Delivery will be on staggered basis





# DLSUMC

DE LA SALLE UNIVERSITY MEDICAL CENTER

*Nurturing your health*

	according to the Established Economic Order quantity of the Hospital Pharmacy.
9. Will the assay test needed for the tech components be local or from the country of origin?	9. The BAC requires a certificate of assay test done by a local agency.
10. If the original copy of the BE/BA is not available, will a certified true copy be accepted?	10. Yes, provided the Certified True Copy is issued by the agency who conducted the test.
11. What is the required validity of the Certificate of No Adverse Drug Event?	11. Three (3) years
12. Can the supplier submit a bank certificate in lieu of endorsement from a reputable bank?	12. Endorsement from the manager of a reputable commercial bank is required. It should indicate that the bidder is in good standing and shall declare the ADB of the bidder for the last five (5) years.
13. Bank details for the Manager's Check	13. Manager's Check should be payable to Hermano (San) Miguel Febres Cordero Medical Education Foundation, Inc. OR Hermano (San) Miguel.
14. Can the bidder pay the corresponding fees via online bank/fund transfer?	<p>14. This is allowed, provided the transfer is reflected in the DLSMHSI account, on or before the deadline for the submission of bids. Additional requirement would be the submission of a scanned copy of deposit slip to the BAC secretariat email. This is a requirement of the Cashier for the issuance of an official receipt.</p> <p>ACCOUNT NAME: HERMANO (SAN) MIGUEL FEBRES CORDERO MEDICAL EDUCATION FOUNDATION, INC.</p> <p>ADDRESS Gov. D. Mangubat Avenue Zone IV, Dasmariñas City, Cavite 4114</p> <p>Bank ASIA UNITED BANK</p> <p>Branch Dasmariñas Branch</p>





# DLSUMC

DE LA SALLE UNIVERSITY MEDICAL CENTER

*Nurturing your health*

	<p>Address Emilio Aguinaldo Hi Way</p> <p>Account Number 117-01-000042-6</p> <p>Account Type PESO Savings</p>
15. How much is the penalty for late delivery?	15. Late deliveries are highly discouraged. However, if a late delivery is unavoidable, supplier is required to inform within 72 hours of expected delivery date. The supplier has a grace period of 5 days to deliver the orders. After which, alternative procurement will be implemented, at no penalty to DLSMHSI. Any price difference shall be billed to the original supplier to whom the contract was awarded. Further, a penalty of 1/10 of 1% of the amount payable shall be deducted from the said amount for every single day that the supplier is in delay. This is on top of the price differential being billed due to the emergency purchase.
16. How much NFCC is required?	16. Committed Line of Credit will be the requirement of the BAC, covered by a joint resolution of BAC and TWG dated 30 June 2021.
17. Refund of the Bid Security	17. Please refer to the Addendum to Bid Data Document
18. Submission of Original Invoice and OR	18. THE BAC will accept a Certified True Copy of a REPRINTED OR and Invoice, provided it is issued by the department head/manager of the originating unit.
19. Will you require a sample invoice and OR reflecting the items for bidding?	19. Not necessarily, BAC only needs a copy of the invoice and OR
20. Who is the signatory for the Ordering Agreement – Distributor or Client?	20. The signatory shall be the winning bidder.





# DLSUMC

DE LA SALLE UNIVERSITY MEDICAL CENTER

Nurturing your health

ISSUES	CLARIFICATIONS/AMENDMENTS
21. Accomplishment of the Vendor Accreditation Form (VAF)	21. VAF shall be accomplished by the Bidder with Lowest Calculated Bid (LCB)
22. Company Profile	22. Additional Requirements <ul style="list-style-type: none"> <li>● Corporation – Articles of Incorporation &amp; latest General Information Sheet (GIS)</li> <li>● DTI Registration for Single Proprietorship &amp; Partnership</li> <li>● Corresponding documents and licenses must be duly certified by the authorized custodian of the Company</li> </ul>
23. Other fees to be settled	23. Please refer to the Bid Data Documents.
24. Other instructions	24. Strictly no erasures on submitted documents especially on the bid price.  Bidder should label their USB with their Company name, Item Number & Medicine Omnibus Sworn Statement & Bid Form must be NOTARIZED.  Bidders shall sign all documents that need the signature of the authorized representative and initial all pages of the bid.

**Reminders:**

- Deadline of submission of bids will be on or before 15 July 2021, 3PM at the BAC Secretariat located at MAC Lobby, DLSUMC. Opening of Technical bid by the TWG will be on July 16, 2021 & Financial bid on August 5, 2021 by the BAC.
- Late bids shall not be accepted.

**PREPARED:**

07/05/2021

**MS. CAROLYN T. UDTUHAN**  
BAC Secretariat

**APPROVED:**

**MS. HAYDEE ABAYAN-SY**  
Chair, BAC for MEDICINES  
Director, Institutional Communications Office

